

## **Vacancy PRIMA Deputy Director**

The Partnership on Research and Innovation in the Mediterranean Area (PRIMA) is to be established on the basis of Article 185 of the Treaty on the Functioning of the European Union by 19 Participating States from both shores of the Mediterranean and the European Commission. PRIMA aims to support common innovative solutions and promote their adoption for improving the efficiency and sustainability of agro-food systems and integrated water management and provision in the Mediterranean area. The PRIMA Programme will be implemented through an *ad-hoc* structure, a Foundation under Spanish Law, which will be responsible for the management of the EU funds devoted to PRIMA. Such structure will face an *ex-ante* assessment from July to October, made by an external audit company. The current vacancy is for the Deputy Director position.

### **Duties and Responsibilities**

- Full delegated authority to act on behalf of the PRIMA Director<sup>1</sup> in his/her absence.
- Manages the peer review process through liaison with applicants, external experts and committee members.
- Works in collaboration with the PRIMA Finance Department and Legal Officer to ensure efficient contract negotiation and timely signature of grant agreements.
- Monitors project progress and outcomes.
- Any other responsibility, as delegated by the Director.
- Supervises the work of the Project Officers and the Grants Finance Officer.
- Assists the Chair and the Director in:
  - Leading PRIMA in its work with all its stakeholders.
  - Building strong and effective partnerships with public- and private-sector entities.
  - Encouraging greater involvement of the participating states in funding activities within the scope of PRIMA.

### **Profile specification**

#### ***Essential skills and qualifications:***

- University Degree, preferably in fields related to PRIMA topics.
- Professional experience in the Euro-Mediterranean countries.
- Management experience, in particular of R&I projects and programmes.
- Unimpeachable personal and professional integrity.
- Strong interpersonal skills and good team player.
- Excellent written and verbal communication skills in English.
- Organizational skills, in particular the ability to work well under pressure, prioritize tasks and meet deadlines.
- Strong sense of responsibility, initiative and self-motivation.
- Nationality of a southern Mediterranean country participating in PRIMA.

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<sup>1</sup> Link to the Director's Vacancy Note.

### ***Desirable skills and qualifications:***

- Knowledge of the scientific advances and developments in the PRIMA remit.
- Professional experience in managing and coordinating large programs, projects and/or joint initiatives of the EU or other major organizations.
- Experience in building and managing partnerships and collaborations, preferably in the R&I sector and particularly with international research funding agencies.
- Networking capabilities and proven track record of networks with Euro-Mediterranean stakeholders.
- Excellent skills in communication, public relations and relationship management along with a strong sense of diplomacy.
- Experience in writing scientific and/or policy documents and reports.
- Proficiency in official languages of the PRIMA Participating States.
- Experience in supervision of personnel.
- Good IT skills.

### **Conditions**

The Deputy Director serves a five-year term. The activity of the Deputy Director will be subject to a mid-term evaluation by the Board of Trustees.

PRIMA offers a competitive salary package commensurate with experience and qualifications.

The employee will be based at the PRIMA Foundation in Barcelona, Spain. The selected candidate will have to get a valid working permit in Spain.

The position requires full-time commitment. The selected candidate shall take the post by the end of July.

The Secretariat of the PRIMA Foundation is characterized by a multicultural work environment, with English as the main working language.

### **Selection Committee**

The Selection Committee is composed of members with appropriate experience and competence in relation to the selection procedure, in accordance with the principle of equal opportunities and geographical balance. The name of the members will be made public before the deadline for application.

### **Applications**

Applicants shall send the CV and the motivation letter by email to [prima@unisi.it](mailto:prima@unisi.it) by noon 12.00 (Brussels time) of **Thursday, 13 July 2017**. Applications must be accompanied by a copy of the candidate's identity document. Please note that only short-listed candidates will be contacted for interviews. Individual candidates will receive a notice asking them to attend the interview at least one week before it will take place.

Proof of receipt will be considered as the date of the University terminal that receives them. The PRIMA Consortium declines any responsibility for no receipt of applications due to third party liability. To check whether an application has been received and is deemed complete, candidates can contact the PRIMA Secretariat (mail: [prima@unisi.it](mailto:prima@unisi.it)).

Female candidates are encouraged to apply.